The registration of persons and their encounters or close contacts at the TU Braunschweig takes place at early monitoring of infections with SARS-Cov-2 and with the aim of interrupting infection chains

Reporting chain - Who informs whom in case of a person tested positive for the coronavirus (SARS-Cov-2) at the TU Braunschweig?

- The person concerned <u>remains in isolation at home</u> or in a room ordered by the public health department quarantine and <u>informed</u>
 - Head or superiors of the institute or facility
 - Human resources department by e-mail: abt.12@tu-braunschweig.de
 - o company medical service by e-mail: baed@tu-braunschweig.de
- The person concerned
 - will, if possible, give the names of all persons he/she has met in the last 14 days at the TU and the respective last time (date)
- and, if possible, indicate,
 - with which persons a close contact existed, i.e,
 - that one has spoken with this person for at least 15 minutes (< 2m)
 - or coughed or sneezed in the presence of that person.
 - with which persons she was only <u>in the same room</u> in the last two weeks and did not had contact

Parallel to this:

- \circ The head or the superiors of the institute or institution
 - initiates a query (by telephone or e-mail) to all employees who have worked in the last 14 days, whether they have met the person tested positive in the last 14 days, either in the sense of
 - of a close contact or
 - no close contacts (only been in the same room)
 - and about the respective last time (date)

The management or the superiors

- urge workers with close contacts to be immediately placed in domestic isolation (for 14 days) to the company,
- \circ recommend (duty of care!) all other employees to go to the home office (if possible) and
- communicate the result of the search and the measures taken (personal) abt12@tu-braunschweig.de and baed@tu-braunschweig.de

Hygiene measures

The management or the superiors initiate, depending on

- > the possible contamination of surfaces by respiratory secretions (airways) of a sick person,
- > of frequent contact of a sick person with the hands to surfaces,
- Blocking of the working area,
 - for one week without further measures or
 - until a cleaning (no contamination to be assumed) or
 - contact surfaces have been disinfected.
- o send an e-mail via
 - the start date and type of blocking (one week, cleaning, disinfection)

• with the address of the institute or facility, the building and room number (the person concerned) to all three addresses:

the property management abt31@tu-braunschweig.de

the occupational safety department asig@tu-braunschweig.de the company medical service baed@tu-braunschweig.de