



## Application for the Opening of the Doctoral Procedure (§ 7)

Surname, Name

E-Mail-Adress

Address (Street, Number)

Phone

Postcode, town

### To the Dean of the Faculty of Mechanical Engineering

I would like to apply for the opening of the doctoral procedure for obtaining the dignity of a doctoral engineer (Dr.-Ing.).

The topic of the dissertation is:

Topic of the dissertation

The examination board consists of:

**Chair:** Prof. \_\_\_\_\_  
Name, institute

**Experts:** Prof. \_\_\_\_\_ (supervisor)  
Name, institute

Prof. \_\_\_\_\_  
Name, institute (for professors outside TU Braunschweig: give additional address)

\_\_\_\_\_  
title, name, institute (for professors outside TU Braunschweig: give additional address)

\_\_\_\_\_  
title, name, institute (for professors outside TU Braunschweig: give additional address)

I apply for a doctorate according to the guidelines of the doctoral regulations of 2017-05-16.

Kind regards

\_\_\_\_\_  
Place, date

\_\_\_\_\_  
Signature

#### Attachments

- CV
- Copy of identity card
- List of publications and presentations
- Abstract of the dissertation in German and English
- Declaration on the opening of the doctoral procedure
- Copies of the dissertation, at least three
- CD with the PDF file of the dissertation, max. 75 MB file size
- Either: E-Mail confirming the plagiarism control check by WISA Online
- Or: a letter that allows the PhD office to upload the dissertation
- Catalogue of tasks at the institute/company, signed by the supervisor
- matriculation certificates for at least four semester (depending on the doctoral regulations: including the current semester)
- four Workshop certificates

## Doctoral researcher census in line with the higher education statistics law, HStatG

Institutions of higher education are obliged under § 5 of the Gesetz über die Statistik für das Hochschulwesen sowie für die Berufsakademien (Hochschulstatistikgesetz - HStatG) to collect specified data from enrolled and non-enrolled doctoral candidates.

☐ Initial data collection

☐ Change / Amendment

### General data

<b>Name:</b>					
<b>Date of birth:</b>		<b>Sex:</b>	<input type="checkbox"/> female <input type="checkbox"/> male	<b>Student ID number</b> (if enrolled)	
<b>Contact address:</b>					
<b>Email:</b>					
<b>Did you start your doctoral qualification process at another institution of higher education?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no	If yes →	<input type="checkbox"/> German higher ed. institution <input type="checkbox"/> Institution of higher education outside Germany		

### Additional data

If you are not enrolled at TU-Braunschweig, we require the following information:

<b>Nationality:</b>	<input type="checkbox"/> German	other:	
<b>First enrollment</b> At which institution of higher education did you start your higher education studies - and when?	<b>Name of institution of higher education:</b>		
	<b>Country:</b> (if first enrollment was at a university outside Germany)		
	<input type="checkbox"/> Summer semester	year:	
	<input type="checkbox"/> Winter semester	year:	

<b>Final examination entitling you to commence these doctoral studies</b>	<input type="checkbox"/> has not yet been taken <input type="checkbox"/> was taken and passed	
	<b>Name of institution of higher education</b>	
	<b>Country in which located</b> (if outside Germany)	
	<b>1st subject</b>	

<b>Final examination entitling you to commence these doctoral studies</b> (continued from page 1)	Type of assessment	<input type="checkbox"/> Bachelor studies incl. final exam <input type="checkbox"/> Master's studies following Bachelor in same subject <input type="checkbox"/> Master's degree oriented toward doctoral studies <input type="checkbox"/> Diploma <input type="checkbox"/> other _____	
	Date of final examination (month/year)		
	Overall grade		

<b>First higher education entrance qualification (HZB)</b> Highest school certificate which allowed your first entrance to German higher education system, e.g. Abitur, A-levels	Type of entrance qualification		
	Year		
	Obtained in	<input type="checkbox"/> Germany District / city	
		<input type="checkbox"/> Abroad Country	

I hereby guarantee that the data entered above is correct. I will report changes to the responsible doctoral office.

Place, date

Signature of doctoral candidate

## To be filled out by responsible doctoral office

Promotionsfach:					Fakultät:	
Promotionsbeginn (Monat/Jahr):		Promotionsende (Monat/Jahr)		Paginier-Nr.		
Art der Dissertation:	<input type="checkbox"/> Monografie <input type="checkbox"/> kumulative Dissertation			Teilnahme an einem strukturierten Promotionsprogramm	<input type="checkbox"/> Ja <input type="checkbox"/> Nein	
Art der Promotion	Promotion an Hochschule mit Promotionsrecht <input type="checkbox"/> 01 – generell, inkl. Kooperation mit anderer Universität in Deutschland <input type="checkbox"/> 02 – in Kooperation mit Universität im Ausland <input type="checkbox"/> 03 – in Kooperation mit Fachhochschule <input type="checkbox"/> 04 – in Kooperation mit Forschungseinrichtung <input type="checkbox"/> 05 – in Kooperation mit Wirtschaft oder sonstiger Einrichtung					
Art der Registrierung als Promovierender	<input type="checkbox"/> 1 – Erstregistrierung <input type="checkbox"/> 2 – Neuregistrierung <input type="checkbox"/> 3 – aktive Fortsetzung <input type="checkbox"/> 4 – Beurlaubung / Unterbrechung <input type="checkbox"/> 5 – Abschluss der Promotion (bestanden oder endgültig nicht bestanden) <input type="checkbox"/> 6 – Abbruch der Promotion					