



Dear students,

This letter provides you with information about opportunities of studying at MiBA-ToM in St. Petersburg.

1. When/what documents the students need to send and to whom?

Application deadline for spring semester is November, 15 2020

Application deadline for fall semester is May, 15 2021

To apply you need to send to miba@unecon.ru:

- Scanned passport (page with photo)*
- Copy of your bachelor's degree certificate
- Motivation letter
- CV
- Transcript of Records

***For Russian visa processing, your passport should be valid within at least 18 months after semester starts, e.g. for spring semester 2020-2021 it should be valid until 01.08.2022!!!**

2. When the semester start?

Spring Semester: 1st of February 2021 – 30th of June 2021

3. Visa and migration issues

NB!As the situation with the pandemic and re-opening the borders remains uncertain, we are considering a possibility of teaching all classes online throughout the whole spring semester.

International students outside CIS countries, wishing to come to Russia to study need a "Study Visa" – an entry visa that states “education” as the purpose of entry and specifies the institution of study.

As soon as UNECON coordinator (miba@unecon.ru) receives all the documents they start an [Invitation](#) application procedure. This may take up to 6 weeks. When

Invitations are issued by the Migration Service of Saint-Petersburg, students will be sent a scanned copy via e-mail and the hard copy by post. After that students may start applying for a study visa. Please refer to the local Russian Embassy (Consulate) for the documents requirements.

NB! Students should apply for a study visa in the Russian Embassy (Consulates) or authorized visa centers only. Thus to apply for a visa it's necessary to find the nearest city with one of these institutions and make an appointment there.

Visa prolongation

Invitations are going to be proceeded for [a single entry visa](#). When arrived to Saint-Petersburg coordinators of UNECON will collect the necessary documents within 2 months after arrival of students and apply for [a multiple entry visa](#) valid till the end of the study period. Thus, after arriving to SPb students won't have an opportunity to leave the country during some time until they get the multiple visa, i.e. if a student leaves when having a one-entry visa he/she won't be able to come back.

After registration, international students will be issued multiple entry visas to enable them to travel during their period of studies in UNECON. Multiple visa issuing may take around 5 weeks to process.

One month after the arrival students can start applying for a multiple visa. The following documents are required:

1. Passport
2. [Migration card](#)
3. [Registration voucher](#)
4. 2 photos 3*4cm
5. 2400 RUR
6. HIV-test certificate
7. Insurance policy

Students can make an HIV-test in St. Petersburg after arrival, it costs about 1000 RUR (depends on medical institution and urgency). An HIV-s test taken in home country is valid within 3 months.

Each student must have an insurance policy for the entire study period (translation into Russian is not required).

Registration rules

Registration is obligatory in Russia for every person. Coordinator of UNECON (miba@unecon.ru) and the International Department assist students with registration.

All registration rules will be send to you with the invitation.

4. Accommodation

While applying students have to inform UNECON coordinator (miba@unecon.ru) about accommodation preferences. All information you can find:

<http://en.unecon.ru/accommodation/exchange-students-freemovers>

5. List of the courses

The final amount of credits for the semester is 30-35 ECTS. To get the list of the courses please contact miba@unecon.ru

If you have any questions, please do not hesitate to contact me: miba@unecon.ru

We are looking forward to see you in St. Petersburg!

Regards,

St. Petersburg MiBA-ToM team