

Braunschweig January 15, 2021

Dear Master School applicants (Track: Advanced Mobility Services),

this information letter provides you with important information regarding the required application and detailed **information about your mandatory stay at Braunschweig University of Technology** in fall semester 2021/2022.

All programmes at the EIT Urban Mobility Master School follow the same scheme:

- Students study one year at two different universities-the “entry” university and the “exit” university. All options are located at a leading university in Europe in the field of urban mobility.
- Graduating students will be awarded two officially recognized Master of Science degrees, from each of the universities. **The Master of Science in Technology-oriented Management will be awarded by the TU Braunschweig.** Moreover, the programme is designed that students may attain the qualifications for a certificate awarded by the European Institute of Innovation and Technology.
- During the first-year studies, students will be introduced Innovation and Entrepreneurship and participate in an extended Challenge Project. During the same year, students will acquire essential technical skills for working with urban mobility challenges.
- Between the first and second year, students will participate in a Summer School applying new skills to two different cities within Europe.
- In the second year (**at TU Braunschweig**), students will choose from several more specialized courses in both technical content and innovation and entrepreneurship. Students will also participate in a shorter challenge project that includes an internship at a company or organization working to meet urban mobility challenges. To complete their degree, in the second year, students will carry out an independent master thesis, combining and demonstrating their full set of technical and entrepreneurial skills.
- You will have a wide range of career opportunities, within the public and private sector, as well as the business know-how to start your own business or conduct rigorous research.

Candidates should have a solid foundation in quantitative, technical and business and/or economics methods as demonstrated by a bachelor’s degree in Industrial Engineering and Information Engineering. Additionally, the Advanced Mobility Services programme also welcomes applicants with a technical degree (any other engineering degree, mathematics, physics, statistics, information science) **that can also prove 35 ECTS in business and / or economics.**

Before application:

All applicants must meet certain requirements, which are checked in advance by the central EIT Urban Master School office. For further information please visit the following website:

<https://www.eiturbanmobility.eu/advanced-mobility-services/>

Both universities (Entry- and Exit University) have to accept the applicants (without knowledge of the decision of the other university).

There are two application rounds (from November to April in total) for international applicants (because of visa) and European applicants. **Further information can be found here:**

<https://www.eiturbanmobility.eu/detailed-master-school-programme-information/>

Required application documents for TU Braunschweig (International House):

- Fill in, download and print out generated PDF Online Application form
<https://www.tu-braunschweig.de/en/exchange-students/application>
- Certified copy of subjects and grades from university (original language, high-quality copy in color)*
- Official translation of subjects and grades from university (in German or English)**
- Certified copy of university degree diploma (original language, high-quality copy in color)*
- Official translation of university degree certificate (in German or English)**
- C.V. Complete up to date of application
- Certificate of the academic examinations office in Beijing/Hanoi/Ulan Bator (Original), if previous studies in China, Vietnam or Mongolia
- Descriptions of the modules

* Authentication by seal of authorized department of your university

** Official translations have to be provided by a sworn translator or a translator agency with an official stamp and a signature

For further information please contact Mrs. Kaiser (exchange@tu-braunschweig.de).

For international applicants/students (Non-EU) it is important that the University issues a Welcome Letter, which can be used to apply for a German visa afterwards.

Visa application (for international applicants/students):

- Apply for study visa (Visum für einen Aufenthalt zu Studienzwecken/ zur Studienbewerbung)* at Consulate General of Germany (July /August 2021). Further information regarding all required documents, can be found on the website of Consulate General of Germany in your home country.
- **Without a study visa you cannot be enrolled at TU BS but must return to your home country without studying in Germany! Tourist/Schengen visa is not sufficient for studying in Germany!**
- Your visa must be valid at least for the whole enrolment period at TU BS.

All students submit a Learning Agreement before beginning their studies at TU Braunschweig, which will be signed by the International Coordinator (international-fk1@tu-braunschweig.de) and the student.

Accommodation

- Find the attached link for the online application form at student dormitory

<https://tl1host.eu/SWBS/#admission>

and information about dormitories:

<https://www.stw-on.de/en/braunschweig/housing/dormitories/>

Please fill in an application form for TU Braunschweig as soon as possible!!! (June 2021). All the conditions and further information you can find on the website.

Term dates: <https://www.tu-braunschweig.de/en/study-teaching/during-your-studies/term-dates>

Further information concerning your courses at TU BS during fall semester 2021/2022, you will receive from TU BS/EIT-International Coordination in September 2021. You can find a first course overview of the expected courses [here](#).

Tuition Fees and Scholarships

<https://www.eiturbanmobility.eu/detailed-master-school-programme-information/>

If you have any further questions concerning your studies and your stay at TU Braunschweig, please do not hesitate to contact **Mr. Marvin Plagge (International Coordinator):** international-fk1@tu-braunschweig.de or **Mrs. Vanessa O'Neill (Institute Coordinator):** v.oneill@tu-braunschweig.de

We are looking forward to meeting you in person in Braunschweig.

Stay healthy!

Best regards

Prof. Dr. David M. Woisetschläger

Program Director EIT/ToM TU Braunschweig (Track: Advanced Mobility Services)