



Checklist for the Carolo-Wilhelmina Scholarship Applications

GENERAL INFORMATION

Each year, the Carolo-Wilhelmina Foundation awards Carolo-Wilhelmina Scholarships (400 EUR per month for two semesters) to students whose academic plans are at risk due to uncertain funding or who are on the verge of dropping out of school for purely financial reasons.

Please note the application period (June/July), which is updated annually.

BEFORE APPLYING

You are eligible for funding if...

you are enrolled in a higher semester at the TU Braunschweig.

your tuition has been covered in the past.

your ability to continue and/or complete your studies is currently at risk due to financial reasons.

you have found yourself in this financial emergency through no fault of your own.

the scholarship is expected to enable you to successfully continue your studies.

you have exhausted all alternative sources of financing or funding options (particularly BAföG) and the monthly amount available to you is less than the maximum BAföG rate.

APPLICATION PROCESS ON THE SCHOLARSHIP PORTAL

Tips and Checklist:

Applications can only be submitted exclusively through the scholarship portal:

<https://stipendien.tu-braunschweig.de/>

Please fill out all fields correctly and completely.

Upload all required documents

- Study Plan
- Lease agreement
- Current certificate of enrollment
- Bank statements for the last 3 months from **all accounts** (checking, savings, money market, PayPal, blocked) and **credit cards**

For **first-time applicants**: You must schedule a mandatory appointment with one of the student financial aid counseling services (see the scholarship portal for contact information) on your own as soon as your application has been fully submitted via the scholarship portal.

Without this consultation, your scholarship application cannot be accepted.

When applying for an **extension**, the information provided on the scholarship portal is sufficient, and you are NOT required to attend a student financial aid counseling session.



APPLICATION PROCESS FOR AN INITIAL APPLICATION TO THE STUDENT FINANCIAL AID ADVISORY SERVICE

Tips and Checklist:

Once all your documents have been uploaded to the scholarship portal, please attend the mandatory financial aid counseling session.

On the scholarship portal, select one of the four student financial aid counseling services and schedule an appointment. Do proactively ask for an appointment.

The student financial aid advisor of your choice will have access to your application materials on the scholarship portal.

In addition to the complete application materials submitted through the application portal, please bring the following to your interview:

- ID card or passport
- if available: medical certificates, documentation of medical conditions/limitations
- if available: documentation of rejections or denials following job applications
- if available: proof of debt
- if available: proof of social or extracurricular involvement

PROCESS AFTER SUBMITTING YOUR APPLICATION

Notes:

The Advisory Board of the Carolo-Wilhelmina Foundation reviews the submitted applications annually and prepares a recommendation for the Foundation's Board of Directors. In doing so, it follows the guidelines outlined above under "*Eligible for funding if...*"

The Board of the Carolo-Wilhelmina Foundation decides in October or November of each year who will receive a scholarship.

You will receive a response to your application by email and via the scholarship portal by December at the latest.

If you have any questions or need clarification, please feel free to contact the Relationship Management team at any time: carolo-wilhelmina-stiftung@tu-braunschweig.de