

Giving Presentations

You need English to convince international partners at work or at conferences by giving a successful presentation. You want to present your research results but are unsure because of the foreign language.

Goal

This seminar not only optimizes your linguistic abilities but also presentation techniques, composition, structure and performance of a presentation solely in English.

Content

- Welcoming your audience
- Introducing yourself and the topic
- Structuring a presentation
- Body Language
- Tips on presenting to an English-speaking audience
- Ways to get the audience's attention
- Dealing with nervousness

- Describing graphs and charts
- Concluding a presentation
- Strategies for a good conclusion
- Handling the question and answer session successfully
- First practice and feedback **using a video camera**

Please bring

1. A presentation that you have already given or will be giving in the future, it needs to be in English and connected to your work. The subject is up to you. If you are using Powerpoint, please bring the presentation on your USB stick AND paper form. Alternatively, flipcharts are welcome. Please prepare accordingly so that you can make the best out of the workshop.
2. Your Smartphone with enough memory space for you to take a video of yourself during your 10 Min presentation.
3. A USB stick with a minimum of 3 MB free capacity.
4. If possible, a laptop.

This course will be held in English.

WHEN

12.12.2019 09:00 - 17:00
13.12.2019 09:00 - 17:00

[BOOK HERE](#)