

## Project Management II (Advanced)

Project Management includes the application of appropriate knowledge, processes, skills, tools and techniques to projects (e.g. DIN 69901) as well as social competences in the fields of team management and leadership.

Project Management nowadays has become a key competence of modern work, more and more characterized by project driven economies. It is highly relevant to all kinds of industries or business activities outside the academic world. Project management tries to manage complex environments, requirements of customers, suppliers and other stakeholders result-oriented, while handling limits concerning quality, time and costs.

### Content

During this course, participants will learn how to conduct controlling and complete projects. A second focus will be laid on team and leadership in order to successfully manage co-operative teams.

- Integrational Project Management and Controlling
- Change control management
- Project progress communication (status, review, audit)
- Project quality management
- Outcome hand over and post-calculation
- Lessons learned and project completion
- Team management, leadership and motivation
- Handling of difficult situations, conflict- and crisis management

This seminar builds on the knowledge of the Project Management I basics course.

### Methods

Trainer input, case studies, team work, individual work

### Notice

Basic knowledge in Project Management is required for attending this workshop.

