

## Job Interview Training

The job interview can be one of the most stressful moments in your career, regardless of whether the job you seek is in business, industry or academia. Interviewing well can mean the difference between getting the job and taking your second choice job, or worse, having to send out more job applications.

In this interactive online workshop, you will...

- ...learn how to talk confidently about your abilities and work experience so that you can impress a potential employer without sounding arrogant
- ...learn what to prepare before an interview, what questions to ask during the interview and what questions not to ask
- ...receive tips for how to remain confident during a challenging interview, and learn how to follow up so that the interviewer will remember you
- ...also have the opportunity to practice answering interview questions and get personalized feedback

### Topics

- Preparing for an interview
- Introducing yourself during the job interview

- Talking about your work
- Answering questions confidently
- Handling inappropriate or challenging questions
- Asking questions during the interview
- Tips for negotiating salary and benefits

### Methods

Individual work, partner and group exercises, simulations, role plays, group discussions, presentations

### Please note

Two weeks before the course takes place, you will be asked to submit a job description (real or made up) for a job that interests you.

**Trainer:** Linda Block

**This course will be held in English and online.**

### WHEN

16.03.2021 09:00 - 13:00  
17.03.2021 09:00 - 13:00  
18.03.2021 09:00 - 13:00

[\*\*BOOK HERE\*\*](#)